### **MINUTES**

#### REGULAR MEETING

of the

### BOARD OF DIRECTORS EDUCATION SERVICE CENTER REGION 11

#### CATION SERVICE CENTER REGION

June 25, 2018

The minutes reflect the order in which agenda items were discussed and acted upon.

### A. Call to Order and Roll Call - Mr. J.B. Morgan, Chairman

Mr. Morgan called the meeting of the Board of Directors of the Education Service Center Region 11 to order at 10:30 a.m., Monday, June 25, 2018, in the Board Room of the ESC, 1451 South Cherry Lane, White Settlement, Texas 76108.

### **B.** Invocation

Mr. Morgan gave the invocation.

Members Present Mr. J.B. Morgan, Chairman

Mr. G.B. Bailey, Secretary Dr. Cathy Bryce, Vice-Chairman Mr. Dennis Hughes, Place 4 Dr. Jay Thompson, Place 5 Mr. Weldon Hafley, Place 6

Dr. Todd Landry, Charter School Member

Members Absent Dr. Larry Blair, Place 1

Staff Members Present Dr. Clyde W. Steelman, Jr., Executive Director,

Rory Peacock, Jackie Brown, Brandilyn DePalma, Laura Weir, Cynthia Daniels, Tiffany Green,

Kathy Duniven, and Nelline Dignum

Guest(s) None

### C. Consider Reorganization of the Board/Election of Officers for 2018-19

Dr. Landry expressed appreciation to Mr. Morgan for his years of service and leadership while serving as the Board Chairman. All of the board members concurred with Dr. Landry and expressed their gratitude and appreciation for Mr. Morgan's dedication and service.

A motion was made by Dr. Landry, seconded by Mr. Bailey, and passed (unanimously) that the Board elect Dr. Cathy Bryce as Board Chairman. A motion was made by Mr. Bailey, seconded by Mr. Morgan, and passed (unanimously) that the Board elect Dr. Todd Landry as Vice-Chairman. A motion was made by Dr. Landry, seconded by Dr. Thompson, and passed (unanimously) that the Board elect Mr. Bailey as Secretary of the Board.

### D. Citizen / Employee Comments

None.

### E. Approve Minutes of April 23, 2018 Board Meeting

A motion was made by Dr. Landry, seconded by Mr. Hughes, and passed (unanimously) that the Board approve the minutes of the April 23, 2018 Board meeting as presented. (Copy attached to the permanent record.)

### F. CONSENT AGENDA

A motion was made by Mr. Hafley, seconded by Mr. Bailey, and passed (unanimously) that the Board approve the following consent agenda items, as presented. (Copies attached to the permanent record.)

- 1. Check Registers for March and April 2018
- 2. Financial Reports for March and April 2018
- 3. Investment Reports for March and April 2018
- 4. Budget Amendments for March and April 2018
- 5. RFP #2018-03.26-3 Digital Content
- 6. Interlocal Cooperation Contract with Texas Workforce Commission
- 7. Interlocal Cooperation Contract with Texas Education Agency

### **SEPARATE ITEMS**

### G. Charter School Representative to Sign the Statement of Officer

Dr. Landry, Charter School Representative, signed the statement of elected/appointed officer. (Copy attached to the permanent record.)

### H. Administer the Oath of Office

Notary Public Nelline Dignum administered the Oath of Office to Dr. Landry, Charter School Representative. (Copy attached to the permanent record.)

# I. Consider Appointing Voting Delegate to 2018 TASB Delegate Assembly at TASA/TASB Convention

A motion was made by Mr. Hafley, seconded by Mr. Bailey, and passed (unanimously) that the Board appoint Dr. Blair to serve as voting delegate to the 2018 TASB Delegate Assembly. No alternate was appointed.

Agenda items J and K will be discussed in Executive Session.

### L. Consider Air Quality Update

The report was discussed. No action taken.

### M. Consider Update to DEB (LOCAL) Policy, Compensation and Benefits – Leave and Absences

Tiffany Green addressed the Board and explained the proposed changes. The Board discussed the proposed changes. This is a first reading, therefore, no action was taken.

# N. Consider Update to BJB (LOCAL) Executive Director Recruitment, Selection, and Benefits Package

A motion was made by Mr. Morgan, seconded by Dr. Landry, and passed (unanimously) that the Board approve BJB (LOCAL) as presented. (Copy attached to the permanent record.)

### O. Consider Fund Balance - Program Delivery

Dr. Steelman addressed the Board. No action taken.

### P. INFORMATION ITEMS

- 1. Grant Applications
- 2. Personnel Report
- 3. List of Conferences
- 4. Commissioner's Meeting Update

Kathy Duniven provided the Board an update on the presentation given to the Commissioner.

5. Technology Update

Rory Peacock updated the Board on the fiber project.

6. Instructional Services Update

Kathy Duniven gave an Instructional Services update.

Jackie Brown updated the Board on school safety and counselor support.

7. TCU Neeley School of Business Update

Brandilyn DePalma informed the Board that Phase 2 project has begun.

### **EXECUTIVE SESSION**

The board entered into executive session as authorized by Gov't Code 551.071, consultation with attorney, and Gov't Code 551.072, deliberation regarding real property, at 11:45 a.m.

### Q. Consider Action on Items Discussed in Executive Session, If Any

The board reconvened into open session at 12:05 p.m.

### J. Consider Future Construction Needs

A motion was made by Dr. Landry, seconded by Mr. Morgan, and passed (unanimously) to authorize the Executive Director to pursue the investigation of new property in close proximity to ESC Region 11.

## K. Consider Access Easement Agreement and First Amendment to Easements with Covenants and Restrictions Affecting Land

This agenda item is to be postponed to another meeting.

### **Board Meeting Handout**

• ESC Region 11 K-12 Literacy Initiative Grant Proposal

### R. ADJOURN

The next regular meeting of the ESC Region 11 Board of Directors will be Monday, August 27, 2018, at 10:30 a.m. Being no further business, a motion was made by Mr. Hughes, seconded by Mr. Morgan, and passed (unanimously) to adjourn the meeting. Chairman Bryce declared the meeting adjourned at 12:06 p.m.

Respectfully Submitted,

Dr. Cathy Bryce, Chairman

Mr. G.B. Bailey, Secretary

By: Nelline Dignum